



**\*Print one order form PER Bear\***

**Stephanie Grams / Sewing with STEAM,LLC  
Heirloom / Memory /Keepsake Services  
Order Form**

**sewingwithsteam@gmail.com  
Sewingwithsteamllc.com  
Business Phone: (937)363-0424**

**CUSTOMER INFORMATION**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**State / City / Zip:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date Clothing Mailed:** \_\_\_\_\_

**\*How was full payment was made:  
Credit Card through PayPal/ Money Order\***

Briefly describe the garments you are sending and which bear you want to be created from said garments.

\*if you have further questions please call me, direct message or email me right away\*

Please use back of form for additional notes

**PERSONAL CHECKS ARE NOT ACCEPTED.**

Due to holiday seasons, turnaround time may be longer.

PLEASE CALL or EMAIL FOR MOST CURRENT TURNAROUND TIME.

Thank you for choosing us to make your special item

This policy is valid from 21 February 2020

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Refunds, Returns and Cancellations

**\*please visit website for most current information\***

All our items are handmade to order and therefore we cannot offer returns, refunds, exchanges or credits.

We do not offer returns, refunds or exchanges for items that have been started. Due to the many hours of design, layout, sewing and detail work spent on each product we cannot offer refunds, returns, exchanges or credits.

The memory/keepsake/heirloom items created with your clothing are to be seen as a 'one of a kind' product, therefore, we can not be held responsible or liable for misuse and/or mishandling of the items.

*We are not responsible for delicate fabrics, or products that become frayed due to age. Please note that our memory sewing items are not meant as toys or as daily use items due to the nature of the product. They are not recommended as toys or for children or pets, items may have small parts that may cause a choking hazard. Remember, your clothing is lovingly used before it is created (by hand) into a memorabilia item so taking special care of created items is your responsibility. **We are NOT a toy company and do not advertise as such.***

Shipping / Handling / Receiving

***Please note that we are not responsible for damages due to mailing/shipping, nor are we responsible for missing items.*** Please take responsibility for your items by considering 'signature by mail' options at your local mailbox service provider. If you request that your finished item be mailed back to you via SIGNATURE REQUESTED/ SIGNATURE REQUIRED you will be responsible for either providing me with the shipping label (that you purchase yourself) or include the additional fees with your purchase order.